



# KANARA CATHOLIC ASSOCIATION

ESTD 1901 : REGISTERED UNDER THE SOCIETIES ACT XXI OF 1860 AND BOMBAY PUBLIC TRUST ACT 1950

ADMIN OFFICE: KCA Hall & Hostel, Yuvakalaya, Veronica Road, Bandra, Mumbai 400 050

REGD OFFICE: 14 Noble Chambers, Janmabhoomi Marg, Fort, Mumbai-400001

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## KCA Election Program: 2021

Following is the process & program for Election of the office bearers of the KCA, after consultation with the appointed Returning Officer, appointed for the election. The same has been approved by the Managing Council, as provided for in Rule 33 of the KCA Rules & Regulations

### Nominations

1. Nominations are invited from Members for the post of President, Vice President, Hon. Secretary & Hon. Treasurer, as per this notice (Separate forms for each post -one post per candidate).
2. Members may collect nomination forms, during office hours, from the KCA Administrative Office, Yuvakalaya, Veronica Road, Bandra (W), Mumbai 400 050
3. Last date for receiving nomination forms shall be 5.00pm on September 18, 2021 at the KCA Administrative Office.
4. Acknowledgement (with time & date mentioned) of the nomination form will be provided by the office staff to those filing nominations.
5. Scrutiny of the Nomination forms will be done by the Returning officer at 6 pm on September 18, 2021.
6. List of valid nominations will then be published on the Notice Board of the Administrative Office as well as the KCA Website, on September 18, 2021
7. Last date for receiving written notice of withdrawal of nominations, shall be 5.00 pm on September 20, 2021. Scrutiny of written notice of withdrawal will be done by the Returning officer at 6 pm on the same day.
8. Final list of contesting candidates shall be posted on the Notice Board of the Administrative Office as well as the KCA Website on September 21, 2021

### Eligibility to vote

9. Only those members who have been on the rolls of the Association for over 1 year are eligible to vote. Members belonging to all 3 categories (Donor, Life, Ordinary) are eligible to vote provided they have been a member of the association for more than 1 year.
10. Members eligible to vote should carry with them their KCA Membership Identity Card. Those not having this card should contact the Administrative Office with 2 photos for obtaining their duplicate cards.
11. Alternatively, members may carry any photographic proof of identity issued by a Statutory Authority (eg PAN Card, Passport, Drivers' License, Aadhar Card), which at the sole discretion of the Returning Officer, may be accepted as proof of identity.

## **Voting & Declaration of Results**

12. Voting by secret ballot will take place on September 26, 2021. The polling booth will remain open from 12.00 pm - 03.00 pm. The Returning Officer reserves the right to keep the polling booth open for a further period of 30 minutes, in case members present have not completed casting of votes by 03.00 pm
13. Voting/Polling will be at the KCA Ground Floor Hall (where the AGM will be held), with the Returning Officer overseeing the election process with the help of staff and other KCA volunteer members, to be appointed by him
14. Counting of votes by the Returning Officer, will follow immediately after balloting is closed on September 26, 2021
15. The Returning Officer shall, at the General Body Meeting under item No 4, declare the results to all members present ; the results shall be included in the Minutes of the Meeting.
16. As stipulated in Rule 33 (c), the decision of the Returning officer in all matters related to the elections, shall be final and binding.
17. With the public declaration of results to the members at the AGM, the election process for the term 2021-2024 as per KCA Rules & Regulations will draw to a close.

## **Program on Election Day**

10.00 am	Monti Fest prayer service
10.15 am	<i>Tea &amp; Snacks will be served at this time</i>
10.30 am	Commencement of AGM
12.00 pm	Polling booth opened by Returning Officer. Commencement of Voting
03.00 pm	Voting closes
03.30 pm	Announcement of Results by the Returning Officer

*Kindly note that all AGM attendees will be served lunch at the Kanara Kafe area, after the AGM closes, whilst voting will continue in the hall. Kindly inform your AGM attendance to the KCA office, so that we can arrange for seating and catering accordingly.*

## **Key Dates to remember**

September 18, 2021	Last day for Filing Nominations (upto 5 pm)
September 20, 2021	Last day for withdrawal of Nominations (upto 5 pm)
<b>September 26, 2021</b>	<b>Election Day: Voting from 12.00 pm to 03.00 pm</b>

Sd/-  
KCA Managing Council  
August 27, 2021