



KANARA CATHOLIC ASSOCIATION

ESTD 1901 : REGISTERED UNDER THE SOCIETIES ACT XXI OF 1860 AND BOMBAY PUBLIC TRUST ACT 1950

ADMIN OFFICE: KCA Hall & Hostel, Yuvakalaya, Veronica Road, Bandra (W), Mumbai 400 050

REGD OFFICE: 14 Noble Chambers, Janmabhoomi Marg, Fort, Mumbai-400001

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Notice:

The 89th Annual General Meeting (AGM) of the members of the Kanara Catholic Association will be held at **11:00 am on Sunday, December 20, 2020**, at the Ground floor hall at the KCA Premises - Yuvakalaya, Veronica Road, Bandra (West) , Mumbai, 400 050.

Agenda:

1. To confirm the minutes of the Annual General Body Meeting held on September 22, 2019.
2. To consider and adopt the Report of the President , the Auditors Report and the Statement of Accounts for the Financial Year ended March 31, 2020.
3. To appoint a Statutory Auditor for the Financial Year ending March 31, 2021 and fix their remuneration.
4. To consider and adopt the few changes in the Rules and Regulations of the Association.
5. To consider whether a new lift should be installed at Yuvakalaya, upto the terrace.
6. To consider whether we should allow Kanara Kafe to serve Alcohol, after obtaining required license.
7. To consider and adopt the KCA Vision and Mission Statements.
8. Any other business which may be brought forward with the permission of the Chair.

Explanatory Statements have been provided for each of the above Agenda points

Sd/-

Merwyn D'souza
Hon. Secretary, KCA

Date: November 14, 2020

Note:

1. Members requiring any information on any matter arising from the accounts shall give notice in writing to the Managing Council at the KCA Administrative office at least 7 days prior to the AGM.
2. Members who want to raise any other business concerning KCA at the AGM may also do so by giving their questions in writing to the Managing Council at the KCA administrative office at least 7 days prior to the AGM.

3. If there is no quorum of 30 members at 11:00 am, the meeting will be adjourned till 11:30 am on the same date as provided in the Rules and Regulations. The adjourned meeting will commence at 11:30 am at the same venue and transact the business on the Agenda, regardless of the number of Members then present.

Explanatory Statement:

Item 1

As per Rules 18(b) of the KCA Rules & Regulations, the Minutes of the AGM held on September 22, 2019 have been circulated to Members present at the meeting for information and concurrence.

As per Rule 16(b), the Minutes of the AGM are to be confirmed at this AGM.

Since no objections were received on the Minutes of the AGM held on September 22, 2019, within the stipulated time period of 2 weeks, the Minutes will be put up for confirmation without any changes.

Item 2

The Report of the President, the Auditors Report and the Statement of Accounts for the Financial year ended March 31, 2020 are being circulated with this Notice.

The Financial Statements and Statement of Accounts have been scrutinised and reviewed by the Legal & Finance Sub-Committee, prior to final review by the statutory Auditor.

The Managing Council recommends to the General Body to consider and adopt the Statement of Accounts for the financial year under consideration.

Item 3

Our Auditor, M/s Gonsalves & Associates, have offered themselves for re-appointment. The Managing Council recommends to the General Body to appoint M/s Gonsalves & Associates as the Statutory Auditor for the Financial year ending March 31, 2021 at the remuneration to be finalised by the Managing Council.

Item 4

We have separately included in this report, the recommendations on changes to be made in the KCA Rules and Regulations, as they exist today. We have kept them to the bare minimum to ensure the smooth functioning of the association. These have been made, after discussions with some of the previous office bearers also. The reason for change, in each recommendation, has also been given in the statement.

The details of the Rule changes have been provided in the **Annexure I**.

Members may please note that as per Rule 41, KCA Rules and Regulations may be amended, repealed, altered, revoked or added to at any time only by a two-thirds majority of members present at a General Body Meeting.

Further, as per the Maharashtra Public Trusts Act, 1961, all changes to Rules and Regulations need to be ratified by the office of the Charity Commissioner, Mumbai.

Item 5

Installing a lift at Yuvakalaya, has been a demand of members for many years. Many senior members have stated, that they are not able to attend the growing number of KCA functions, as they are not able to climb to the air conditioned halls. This is also a demand of many of the customers who rent our halls. We find that our air-conditioned halls are not utilized, to the extent they could be. Last year their utility factor was 14%.

We estimate the cost of installation of a new lift is Rs. 20.00 lakhs. and we can recover the cost within 5 to 6 years.

Besides the above, we have started converting the dormitory on the second floor, which for years has been lying vacant, into 3 air-conditioned guest rooms for the use of members and their guests. Having the lift go up to this level, will help us earn substantial money from these rooms.

And finally, we will extend the lift to the terrace. We have plans to put up a solar system to reduce our growing electricity bills and at the same time, have a terrace garden cafe for use of the members.

Item 6

As you are aware, when we approached you to convert the ground floor Mess room and Kitchen into a Kanara speciality restaurant, to be run by a contractor, it was to be without alcohol. After obtaining your approval, we advertised for suitable offers on this basis. However, after the Kanara Kafe has come into existence, the demand of many members who have dined there, is to have an alcohol bar operating for their use. Preliminary inquiries made by us, indicate permission can be obtained by the Contractor, to obtain a permit to operate the bar. It will not cost KCA any money to do so.

As you are aware, we permit the members and others, who hold social functions in our halls, to serve alcohol, as long as they have the required liquor permit. At all the social functions that KCA has at Yuvakalaya, we always obtain a liquor permit to serve alcohol. Keeping this in view, we are approaching the KCA members, for permitting the contractor to obtain the required permit and serve alcohol at Kanara Kafe at his cost.

Item 7

For last 4 years, we have been working on having suitable KCA Vision and Mission Statements. We have consulted many young and old, in drawing up these two statements, which we have given in

the **Annexure II**. The Vision and Mission of the founders of KCA, have remained almost the same for more than 100 years. The concept of having concise Vision and Mission statements, for Companies and Associations, are about 3 or 4 decades old. We can always debate, based on our own background and life experiences, what the wordings should be. However, after having obtained professional advice, to draw up the same, we believe the proposed drafts are appropriate. We recommend you accept the same.

Item 8

The chair will take up business and questions that have been raised in writing if any, 7 days in advance.

Annexure I -Proposed Amendment to KCA Rules & Regulations

Current Rule 1 - MEMBERSHIP ELIGIBILITY & TYPES

Membership shall be open to any person over 18 years of age, of either sex born in North or South Kanara or a dependent of such person, subject to the provisions herein contained.

Proposed amendment to Rule 1

Membership shall be open to any person over 18 years of age, whose ascendants were born in North Kanara, South Kanara or Udupi, or a dependent of such person, subject to the provisions contained herein.

Reason :

The District of Udupi was carved out from the original South Kanara District. Restricting membership to only people born / whose ascendants were from North Kanara, South Kanara and not from Udupi district or a dependent of such person restricts the persons who can become members

Current Rule 2 (b) - LIFE MEMBER

b) Life Member on payment of membership fee of 10,000/-

Provided that:

- i) All persons eligible for membership as aforesaid in sub-clauses (a) and (b) shall be exempted from payment of annual subscription and shall have all the rights and privileges of an ordinary member,
- ii) Any member may be admitted to the next higher class of membership on his paying the difference between the membership of the class to which he belongs and the next higher class.
- iii) Members Children between the ages of 18 and 19 may apply as ordinary members and are eligible to change over to life members between the ages of 21 and 22 by paying only the difference between the life membership fee and what they have paid as ordinary members

Proposed Addition to Rule 2 (b) - Life member:

Spouse of a deceased Life member can become life member by paying 50% of the life membership fees, subject to the provisions herein contained.

Reason :

At present if the life member dies, the spouse automatically loses the benefits of using the facilities at KCA. This amendment is to make it easier for the surviving spouse to become a life member

Current Rule 8(b) - MANAGEMENT OF THE ASSOCIATION

The office bearers, consisting of the President, Sr Vice President, Hon. Secretary and Hon. Treasurer shall be directly elected by the General Body of the Association at the Annual General Body meeting

Proposed Addition to Rule 8 (b) -

If for any reason the Hon. Secretary / Hon. Treasurer, is / are unavailable or unable to function , their duties shall be carried out by one or more office bearers, as determined by the Managing Council.

Reason :

The rules requires amendment to allow greater flexibility in smooth functioning of the Association.

Current Rule 8 (d) - MANAGEMENT OF THE ASSOCIATION

The elected office bearers shall be assisted by not less than 5 and not more than 9 co-opted members. The period of office of the co-opted members shall be coterminous with the tenure of office of the elected office bearers

After each Annual General Meeting, one third of the total number of co-opted members of the Council, or if their number is not a multiple of 3, then the number nearest to one third, shall retired by rotation, as decided by the Council. Those retiring members will be eligible for co-option after a break of one year during the tenure of the 3 year term of office of the elected office bearers

Proposed deletion of existing paragraph 2 of Rule 8(d) -

After each Annual General Meeting, one third of the total number of co-opted members of the Council, or if their number is not a multiple of 3, then the number nearest to one third, shall retired by rotation, as decided by the Council. Those retiring members will be eligible for co-option after a break of one year during the tenure of the 3 year term of office of the elected office bearers

Proposed Addition to Rule 8 (d) -

Preference will be given to members who have served earlier in the sub -committees. No two members from the same immediate family can be members of the Council at the same time, as determined by the Office bearers.
Family means grandparents, parents, husband, wife, brothers, sisters and children

Reason :

To ensure the control in the functioning of the Managing Council be widespread, independent and transparent.

Current Rule 11 (d) - POWERS & RESTRICTIONS OF THE COUNCIL

The sub-Committee shall consist of not less than 5 members namely President or Sr. Vice President, Hon. Secretary, Hon. Treasurer and two members of the General Body

Proposed deletion of existing Rule 11 (d)

The sub-Committee shall consist of not less than 5 members namely President or Sr. Vice President, Hon. Secretary, Hon. Treasurer and two members of the General Body

Reason :

We have for simplicity included it in the later clause no. 23 dealing with sub Committees

Current Rule 12 (a) - FUNCTIONS OF THE OFFICE BEARERS- PRESIDENT

The President shall be the Chairman at the Annual General Body Meeting and all the General Body Meetings and also all the Council meetings of the Association.

Proposed Addition to Rule 12 (a) -

The President can be elected for a maximum two consecutive full terms of 3 years each. Thereafter there shall be a cooling off period of atleast one term. Only a member who has served in the M.C. for at least a period of 1 year is eligible to be elected to be the President.

Reason :

This is to encourage new leadership.

Current Rule 13- GENERAL BODY MEETINGS

Fourteen clear days notice shall be given for General Body Meetings. The notice, in writing, shall be given to every member at the address registered in the books under certificate of posting. Non receipt of the notice by any member shall not invalidate the proceedings of or any resolution passed at any such meeting.

Proposed Addition to Rule 13

The notices could also be sent to members by electronic media such as email, who have opted for the same.

Reason :

To provide flexibility in providing notices to members.

Current Rule 15 (d) - QUORUM

The quorum for a meeting of the Council shall be 6 of which at least 3 shall be office bearers.

Proposed Amendment to Rule 15 (d)

The quorum for a meeting of the Council shall be 5 of which at least 2 shall be office bearers

Reason :

To facilitate smooth functioning of the Managing Council.

Current Rule 19, paragraph 3 -FINANCIAL MATTERS

Receipts for sums less than Rs 50,000/- may be signed by the staff of the Association, expressly authorized by the Managing Council for such purpose.

Proposed Amendment to Rule 19, paragraph 3

Receipts for sums less than Rs. 50,000/- shall be signed by the staff of the Association, expressly authorised by the Managing Council and one of the office bearers.

Reason :

This is to keep control at the same time ease doing business

Current Rule 23 - SUB-COMMITTEES

The Council shall have the power to appoint one or more Sub-Committees for the purpose of carrying on the activities of the Association and to delegate any of the powers given in these Rules and Regulations to the Sub-Committee who shall, in the functions entrusted to them, conform in all respects to the instructions given to them or Bye-laws framed by the Council.

Every such Sub-Committee shall elect its own Chairman and Secretary unless otherwise provided in these Rules and Regulations.

Accounts of money transactions and reports on the working of each Sub-Committee shall be submitted to the Council at such intervals as the Council may direct

Proposed Addition of new paragraph to Rule 23

The sub-Committee shall consist of not less than 3 members among whom there will be at least one Managing Council member. The office bearers can attend any of the sub-committee meetings.

Reason :

This is to entail smooth functioning of the sub-committees.

Current Rule 28 - NOTICES

A notice of the Association shall be deemed to have been served on a member if delivered personally or posted to his registered address or by notification in a local paper

Proposed Addition to Rule 28

or sent by email to the members registered email address.

Reason :

This is to ensure cost effective and speedy communication.

Current Rule 29 - LEGAL AGREEMENTS

All deeds, agreements & other documents shall be signed on behalf of the Association or the Council by the President, the Hon. Secretary, and one other member of the Council appointed for the purpose

Proposed Amendment to Rule 29

All deeds, agreements & other documents shall be signed on behalf of the Association or the Council by any one Office Bearer and one other member of the Council appointed for the purpose.

Reason :

Provide more flexibility.

Current Rule 35 - DECISIONS AT MEETINGS

All decisions at Council meetings shall be decided by majority vote

Proposed Amendment to Rule 35

All decisions at the Managing Council, Office Bearers and Sub-Committee meetings shall be decided by the majority vote. In case the vote is tied, the presiding officer shall cast the deciding vote.

Reason :

To prevent deadlocks and provide smooth decision making.

New addition - Rule42 - GRIEVANCE REDRESSAL

No member of the KCA should approach any authorities, be it civic, police, courts, media, public forum or any government body, with any grievances or complaints or redressal of any issues with the KCA or against any member, nor will he act in any manner, which is detrimental to the interests of the KCA.

The member should first approach the Managing Council with their grievances / complaints etc, who will look into the matter and strive to resolve the same, after conducting an enquiry.

In case any member contravenes the above, the Managing Council is empowered to take disciplinary action on that member, which could also lead to suspension or termination of the membership, as stipulated in clauses 5 and 6 of our KCA Rules and Regulations.

The concerned member may then, in writing, request the KCA management, for the matter to be taken up at the next AGM & act as per existing Rules & Regulations.

Annexure II - Proposed KCA Vision and Mission statement

Option 1

THE KCA VISION STATEMENT

Our vision is to have

A united, dynamic, compassionate, supportive, generous and progressive community of Kanara Catholics.

THE KCA MISSION STATEMENT

It is our mission

To provide a platform for all Kanara Catholics to come together to uplift each other;

to build and support community through social activities, and

to promote the development of our youth in attaining their full potential.

Option 2

Vision:

A Kanara Catholic Community which is Well- Studied, Progressive, Generous, Inclusive & Prosperous.

Mission:

Option 1

To create in Greater Mumbai a Well-Educated, Healthy & Robust, Charitable and Dynamic Force of Kanara Catholics who give more than they receive.

Option 2

To build a well-educated, robust, charitable, and dynamic community of Kanara Catholics who give more than they receive, mould ambitious young thought-leaders, and work for the upliftment of a larger people.